



## Instructions - Gas Tap Application

Below are the steps to apply for a new Gas Tap with the City of Lawrenceville. This process is now an online process. No applications will be taken in person at the Gas Department or City Hall.

**Step 1** Navigate to the Gas Tap Applications on the Natural Gas Department's website page (<https://www.lawrencevilleutilities.com/GasTap>) and click the link "**Click here to begin a Gas Tap Application**".

**Step 2** Select "**Tap Application**" under the Gas heading.

Online Forms.

**Select a Form**

GAS

[Tap Application](#)



**Step 3** Read the Legal Conditions and click the “Next >” button to acknowledge and continue.

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PLEASE READ AND UNDERSTAND THE FOLLOWING

### Legal Conditions

Owner/Builder agree to indemnify and hold harmless the City, its officials, representatives, agents, attorneys, employees, assigns, heirs, predecessors, successors and any and all other persons or entities who are or may be claimed to be liable jointly, severally or successively with the City from any damages to the property or improvements to the property which is caused by the installation provided for under this agreement. This indemnity and hold harmless provision specifically applies to the failure of owner/builder to comply with the City of Lawrenceville Gas Tap Policy. By the execution of this Tap Application, owner/builder certifies to the City of Lawrenceville that the Requirements provided for in this application are true, complete, and correct.

By continuing to the form, I hereby request that the City of Lawrenceville install gas service to the location specified in the following forms and agree to the City of Lawrenceville's Gas Tap Installation requirements and legal conditions as listed in this application.

Next >

**Step 4** Enter the Service Address for the new Gas Tap.

## Submit a new request.

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### Enter the Service Address

Next >

Please click next if you do not know the specific location of your request. Enter the location's description on the next page if applicable.

Autocomplete an address to auto-complete the following fields

70 S Clayton St, Lawrenceville, GA 30046, USA

Street No.

70

Street Name

South Clayton Street

Subdivision

Unit #

City

LAWRENCEVILLE

State/Province

Georgia

Postal Code

30046

**Step 5** Enter your contact information, read the Pre Installation Requirements and Pricing Policy. Then answer questions 1 through 7 regarding your gas service.

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### CUSTOMER INFORMATION.

Your name \*

John Doe

Your Company

Doe Construction Co.

Your email address \*

john.doe@doeconstruction.com

Your phone # \*

7705551212

### TAP APPLICATION

#### GAS SERVICE PRE INSTALLATION REQUIREMENTS

The City of Lawrenceville Gas Department will not install any new gas service until the owner/builder certifies (by checking the box on this application) that these conditions are agreed to and/or completed:

1. Private Underground facilities that have been installed before the gas service must be located and marked by builder/home owner. (i.e. sewer lines, septic tank lines, water lines, drainage lines, storm sewers, electric lines, telephone lines and irrigation systems.)
2. All locate markings in response to the Georgia Dig Law must be protected. Destroying the markings will delay installation of the service-line.
3. The Building's fuel line must be stubbed out to the front or side wall (or at least clearly marked). Gas meters must be installed outside fenced in areas.
4. The yard must be on final grade. No shrubs, trash, lumber, sidewalk, driveways or other obstructions can be in the pathway of the gas line installation. Foundations must be backfilled to its finished level.
5. The gas service is to be installed before yards are seeded/sodded and driveway/sidewalks poured.
6. The City of Lawrenceville will only be responsible for backfilling the trench-line and not replacing landscape/concrete structures.

Notify the City of Lawrenceville Gas Department, at least 14 working days prior to the date you wish gas service to be installed. Call (770) 963-3332 for SERVICE INSTALLATIONS ONLY or (770) 963-2414 ask for the GAS DEPT. **All applicants are subject to an inspection verifying compliance. Service may be delayed if a payment deficiency is determined and not corrected by the applicant.**

#### GAS SERVICE PRICING POLICY

Service lines (100 feet or less) are installed, at no charge, to residential customers qualifying for the "Gas advantage home" program. The "Gas advantage home" program is available to any residential customer using a natural gas hot water heater, furnace, and other non-space heating appliance at the address.

1. If you do not qualify as a gas advantage home customer, the minimum fee will be \$300.

A. Credits to reduce minimum fee are as follows:

water heater \$150, furnace \$100, off peak appliance (stove, grill, pool heater) \$50.

B. The following will be charged the minimum fee:

sewage lift stations, backup generators, and telephone/cable amplifier units.

2. Customers installing dual fuel heat pump systems will be charged \$500.00 above the minimum fee. The customer will also be classified under the dual fuel usage rate category.

3. An additional charge will be added for installations over 100 feet from the road.

A. A fee of \$.50 per foot for distances greater than 100 feet for customers qualifying for the "Gas advantage home" program.

B. Without the "Gas advantage" waiver, the additional footage will be \$3.00 per foot.

**\* 1) Enter the date you will be ready for gas service line installation.**

(mm/dd/yyyy)

**2) Distance from the building to the road:**

(feet)

**Please mark the appliances you will immediately be connecting:**

**\* 3) Are you installing a Dual Fuel Heat Pump?**

- Yes
- No

**4) Select the following you are connecting to:**

- Gas Water Heater
- Gas Furnance
- Gas Range
- Gas Dryer
- Gas Grill
- Gas Lighting
- Other

**5) If other selected above:**

**6) BTU Requirements:**

(total load)

**7) Pressure**

- 7 " WC standard
- 2 lbs
- 5 lbs
- Custom

**Submit Form**



After clicking the “Submit Form” button a confirmation page will be displayed showing your Tracking ID. At this point, you have successfully completed the application process.

## Online Forms.

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### TAP APPLICATION

Application submitted successfully. Please keep the following Tracking ID for your records. Tracking ID (57033)

You will also receive an email confirmation for your records.



To John Doe

HiperWeb <hwsupport@ecoga.org>

CITY OF LAWRENCEVILLE Request Confirmation Ticket #130076



#### Requested Service

#### Confirmation

**Request:** Tap Application

Thank you for contacting CITY OF LAWRENCEVILLE. Your request tracking number is **[130076]**. Your request will be reviewed and responded to within the standard response time.

[Check on Ticket Status](#)

If this is an emergency, please call 911.